

Monk Bretton Ward Alliance
Friday 20th February 9.30am
Silverdale Community Centre Monk Bretton

Present; Cllr Steve Green, Don Booker, Cllr Margaret Sheard,
 Cllr Ken Richardson, Charlie Gouldin, Ann Moffatt, Pat Hall
 Paul Jolly.

Agenda Item		Actions/ Comments
1	<p><u>Welcome and apologies</u> Cllr Steve Green welcomed everybody to the meeting Apologies from Glenis White, Darren Hayes</p>	
2	<p><u>Declarations of interest</u> MS declared an interest on item 5 Ward Alliance applications</p>	
3	<p><u>Notes of the previous meeting</u> Passed as a true record by MS & CG Matters arising PJ produced a street map for members to accurately place the new benches</p>	
4	<p><u>Project feedback</u> PJ asked what feedback members had received and asked to fetch comments to the meeting. MS –Monday Club food hygiene training was very useful and One-Stop-Shop does hot food on a morning various members had found the training useful. SG -had received good feedback from the Memorial Project and is looking for volunteers for spring bulb planting. PJ suggested that written case studies could be taken out or posted on social media/leaflets etc. PH -Burton Grange did an all-day event Wednesday and served hash and puddings advertised through Facebook which was very successful. DB –Reported that the scouts are doing a St. Georges day march at the Memorial and had asked if they could donate the collection to the upkeep of the Memorial. DF –Organising a group of young people to help clean up also working with young people in Carlton, Monk Bretton and Lundwood. PH –Explained a project running for 8 weeks on Thursday nights for 8-12 year olds as part of Area Council activities. PJ –Explained that £60,000 had been made available from Area Council for projects for young people. KR – Groups should be asked to send in evidence of activities and this could then collate for the review. PJ – Explained that they were working with NESTA who counted outputs differently to area teams. SG told members that the youth project in Lundwood had now finished and Ward Alliance need to put money into youth projects to continue the good work.</p>	<p>PJ to chase this up</p>
5	<p><u>Ward Alliance funding applications</u> MS & SG left the room or the discussion. KR approved of the application but asked if the library had been approached? DB explained that there was no public access to on-line facilities in Monk Bretton. PH asked if it would be open access and would this be by booking or would the young people on the playing fields be able to access the connection. CG asked if these were popular. DB explained that the library in Priory was well used for internet. KR told members that free access was available in Prior library but the library was now very small due to changes and building works. PJ outlined that the application was for Wi-Fi only and not equipment and that they</p>	

	<p>were looking at idea of Wi-Fi in youth shelters -Tom Sheard had taken this to his area and it had been very successful. A general discussion on the application took place between members about costing and VAT. PJ suggested that a free Wi-Fi sign could be put outside the building access could be password protected. Members approved the application and MS SG returned to the room.</p>	
<p>6.1</p>	<p><u>Finance</u> PJ distributed two sheets of figures to members outlining 2013/14 spend, Monk Bretton Ward Alliance finances for 2014/15, the Public Health element and gave an explanation of how the figures had been agreed. A lengthy discussion took place between members and Paul was asked to discuss various issues that members had concerns with. MS asked for exact details of what had been spent on health projects. KR and MS were not happy with accountability and that all receipts should be produced and asked that Teresa from finance be asked to attend a meeting to explain time scales for payments and payment records update. KR said he was concerned that figures were not up to date. CG queried the use of the hall at Carlton that had been booked for rugby but had never been used – had this been paid for in advance? PJ explained that £500 had been for summer activities in Burton Grange and how activities had been booked. PH was concerned that groups had to pay for activities out of their own funds because payments were so far in arrears after activities. PJ to help Burton Grange put invoices together. KR questioned 'Paid to date' as the figures presented were not clear. CG queried what the trip had been for at Burton Grange – PH explained that it was a theatre trip and some young people had never been to this type of performance. MS was concerned that members had not seen an accurate breakdown and receipts for the first health fayre nearly two years ago. Members were concerned that some elements of the Carlton Gala had been taken out of Public Health money and asked for a detailed explanation. KR questioned that projects had been agreed but 'had' the money actually been spent e.g. Doorstep challenge? PJ explained that Doorstep Challenge and that they were chasing outputs and activities before paying. MS was concerned about the audit trail and lack of evidence on spends. PH queried the treasurer's role when they kept the books but did not see receipts – PJ explained that Darren was the treasurer but Teresa was the booker – Darren just oversaw the spread sheets on behalf of the Ward Alliance and that Finance were responsible for payments. MS stated that all three councillors were responsible for setting the budgets and should know how local monies were spent as they are accountable for this. PJ – Yearly reports for Ward Alliance were being made available. KR wanted a closure on projects for the councils audit function and remaining monies to be sent. MS stated that all three councillors wanted to meet with Teresa from Finance</p>	<p>PJ to action this</p>
<p>7</p>	<p><u>Ward Alliance review</u> PJ produced a draft copy of the Ward Alliance Area Review and asked for comments at the next meeting SG thought the WA had done well on the projects they had done over the last year.</p>	

8	<p><u>Consideration of Ward Alliance Priorities 2015/16</u></p> <p>It was agreed that the present priorities would remain in place for the coming year.</p> <ul style="list-style-type: none"> • The Environment • Anti-poverty • Health & Wellbeing • Youth Engagement 	
9	<p><u>Date and time of next meeting</u></p> <p>Members were reminded that Purdah starts 30th March until after the election.</p> <p>Date and time of next meeting – 27th March @ Burton Grange Community Centre 9.30am.</p>	
10	<p><u>AOB</u></p> <p>DB - The electric point provided for Christmas lights was permanent and that the PCC had sent a letter of thanks to the Ward Alliance for this provision. Monies were being found to remove the old cable – the PCC would pay for this.</p> <p>AM queried when another secretary would be agreed as she had agreed to carry on until last December but was still in post.</p>	